

Clinic Manager Job description

Clinic Manager. This job encompasses and is not limited to the following:
Clinic manager, Clinic cats/cub keeper and Vet tech.

Clinic Keeper:

Overall care and training of cubs on arrival and until old enough to transfer to the older cheetah area.

Care of sick cheetah residing at the clinic.

Medical training of cheetah cubs to enable voluntary participation in medical procedures such as blood draws, x-rays and movement of transfer via crates to reduce stress and risks of unnecessary sedations.

In conjunction with the vet, managing and increasing Cub diets as per protocol.

You will be working closely with our locally trained cheetah keeper.

Data entry of feed logs, weights etc. into ZIMS Species360 database.

Clinic manager:

Managing the smooth operations of the day-to-day business of the clinic:

Timely ordering of stores both locally and from overseas.

Stores inventory

Managing the cleanliness of the clinic

Minuting meetings

Designing volunteer rosters

Vet tech: or experienced vet assistant.

Assist with medical procedures as required.

Assist with necropsy as required.

Send resume and cover letter to Jess Sorrentino – jess@cheetah.org

Essential:

Vet tech/nurse or experience vet assistant

Direct Cat/dog experience (Wildlife experience desired)

Excellent grasp of English language

Data entry experience: Word, Excel, Google drive, Data management systems